

Formal and informal Department meeting

February 10, 2015

Agenda

- **Formal part of the meeting**

- Consideration of Exam results for Session 3, 2015

- **Informal part of the meeting**

- Associate Dean International - Kelsie Dadd
- Copyright survey - Anne-Marie
- Sustainability
- Amazing Race - Veronica & Anne-Marie
- MREs - Michelle & Grant
- Changes to units and conveners in 2015

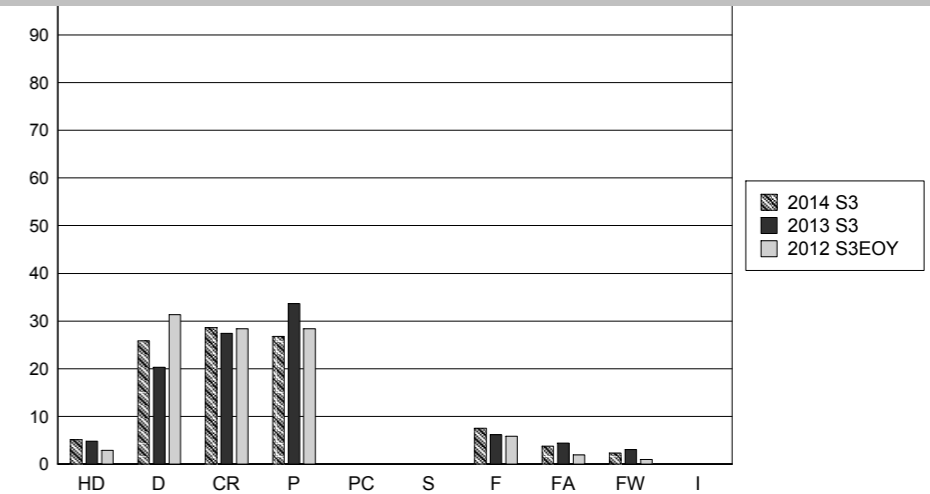
Formal Agenda

- Apologies
- Minutes of previous meeting (to be circulated prior to the meeting)
- Business arising from the minutes of previous meeting
- Consideration of Exam results for Session 3, 2015
- Consideration of examination results of students who have requested disruptions
- Discipline Cases
- S3 Prizes
- Any other business (AOB)

Grade Distribution

| | | HD | D | CR | P | PC | S | F | FA | FW | I | Total | Session End Date |
|-------------|-------|----|----|----|----|----|---|----|----|----|---|-------|------------------|
| 2014 | S3 | 11 | 55 | 61 | 57 | 0 | 0 | 16 | 8 | 5 | 0 | 213 | 02/02/2015 |
| 2013 | S3 | 11 | 46 | 62 | 76 | 0 | 0 | 14 | 10 | 7 | 0 | 226 | 24/01/2014 |
| 2012 | S3EOY | 3 | 32 | 29 | 29 | 0 | 0 | 6 | 2 | 1 | 0 | 102 | 27/01/2013 |

| | % | HD | D | CR | P | PC | S | F | FA | FW | I | Total |
|-------------|-------|----|----|----|----|----|---|---|----|----|---|-------|
| 2014 | S3 | 5 | 26 | 29 | 27 | 0 | 0 | 8 | 4 | 2 | 0 | 100 |
| 2013 | S3 | 5 | 20 | 27 | 34 | 0 | 0 | 6 | 4 | 3 | 0 | 100 |
| 2012 | S3EOY | 3 | 31 | 28 | 28 | 0 | 0 | 6 | 2 | 1 | 0 | 100 |



GPA Distribution

| | % | >= 3.5 | >= 3 | >= 2.5 | >= 2 | >= 1.5 | >=1 | >= 0.5 | < 0.5 | Inc Stu Count/Enr |
|-------------|-------|--------|------|--------|------|--------|-----|--------|-------|-------------------|
| 2014 | S3 | 9 | 14 | 22 | 20 | 18 | 13 | 4 | 0 | 213/213 |
| 2013 | S3 | 10 | 13 | 18 | 25 | 19 | 11 | 4 | 1 | 226/226 |
| 2012 | S3EOY | 13 | 16 | 18 | 23 | 19 | 10 | 3 | 0 | 102/102 |

Prior GPA is only a fair predictor of future performance, this profile is included only as an indication of gross differences between cohorts, it should not be used as a target grade distribution.

Top Ten Students - 2014 S3

| Name | ID | SNG | Grade |
|-----------------------|----------|-----|-------|
| Devlin-Mahoney, Clare | 41197496 | 88 | HD |
| McInnes, Madison | 43051324 | 88 | HD |
| Leung, Heidrie | 42609577 | 88 | HD |
| Malouf, Pia | 42843723 | 87 | HD |
| Gillies, Amelia | 42864712 | 86 | HD |
| Holdsworth, Natalie | 43554121 | 86 | HD |
| Craig, Lydia | 43258115 | 85 | HD |
| Borg, Renee | 43237444 | 85 | HD |
| Penn, Alexandra | 42458781 | 85 | HD |
| Page, Victoria | 43073271 | 85 | HD |

2014 - S3 Summary

| Enrolled | Passed | Failed | Incomplete |
|------------|------------|------------|------------|
| 213 | 86% | 14% | 0% |

| Repeats | | | |
|----------|------------|------------|------------|
| Total | Pass | Incomplete | Fail |
| 7 | 57% | 0% | 43% |

| Fails | | | |
|-----------|-------------|-------------|--------------|
| Total | 1st Attempt | 2nd Attempt | > 2 Attempts |
| 29 | 97% | 3% | 0% |

Code

BIOL341

Title

Parasitology

Exam Period

2014 Session 3

Faculty of Science and Engineering

Dept of Biological Sciences

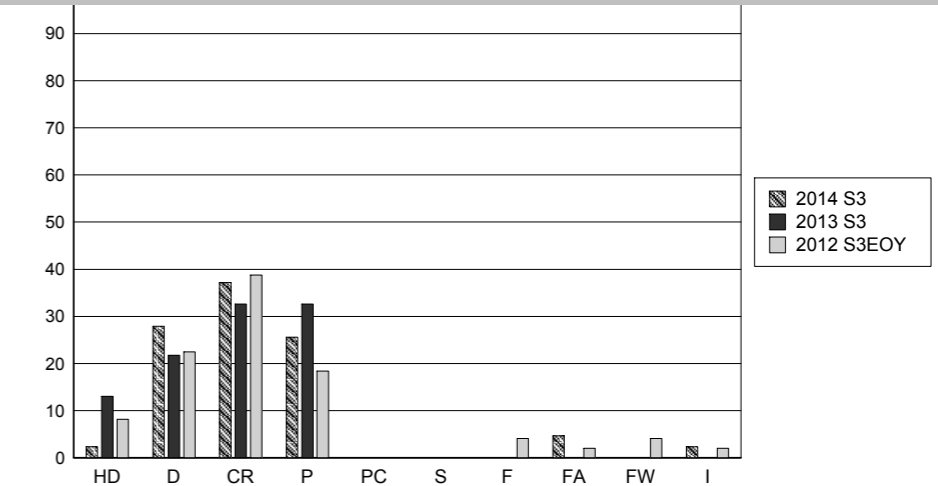
Grade Distribution

| | | HD | D | CR | P | PC | S | F | FA | FW | I | Total | Session End Date |
|-------------|-------|----|----|----|----|----|---|---|----|----|---|-------|------------------|
| 2014 | S3 | 1 | 12 | 16 | 11 | 0 | 0 | 0 | 2 | 0 | 1 | 43 | 02/02/2015 |
| 2013 | S3 | 6 | 10 | 15 | 15 | 0 | 0 | 0 | 0 | 0 | 0 | 46 | 24/01/2014 |
| 2012 | S3EOY | 4 | 11 | 19 | 9 | 0 | 0 | 2 | 1 | 2 | 1 | 49 | 27/01/2013 |
| | % | HD | D | CR | P | PC | S | F | FA | FW | I | Total | |
| 2014 | S3 | 2 | 28 | 37 | 26 | 0 | 0 | 0 | 5 | 0 | 2 | 100 | |
| 2013 | S3 | 13 | 22 | 33 | 33 | 0 | 0 | 0 | 0 | 0 | 0 | 100 | |
| 2012 | S3EOY | 8 | 22 | 39 | 18 | 0 | 0 | 4 | 2 | 4 | 2 | 100 | |

GPA Distribution

| | % | >= 3.5 | >= 3 | >= 2.5 | >= 2 | >= 1.5 | >= 1 | >= 0.5 | < 0.5 | Inc Stu Count/Enr |
|-------------|-------|--------|------|--------|------|--------|------|--------|-------|-------------------|
| 2014 | S3 | 12 | 21 | 24 | 29 | 10 | 5 | 0 | 0 | 42/43 |
| 2013 | S3 | 15 | 11 | 24 | 30 | 15 | 4 | 0 | 0 | 46/46 |
| 2012 | S3EOY | 10 | 8 | 14 | 24 | 27 | 10 | 6 | 0 | 49/49 |

Prior GPA is only a fair predictor of future performance, this profile is included only as an indication of gross differences between cohorts, it should not be used as a target grade distribution.

**Top Ten Students - 2014 S3**

| Name | ID | SNG | Grade |
|-------------------|----------|-----|-------|
| Bacales, Ashley | 41189833 | 85 | HD |
| Grant, Liesl | 42884055 | 81 | D |
| Sheehan, Zachary | 42868459 | 80 | D |
| Thanos, Eleni | 44534973 | 80 | D |
| McDonald, Samuel | 42631599 | 79 | D |
| Evernden, Gregory | 43444156 | 78 | D |
| Capach, Crystal | 42113970 | 78 | D |
| Rocks, Steven | 42779235 | 77 | D |
| Chan, Cassandra | 42472024 | 75 | D |
| Hedl, Thomas | 43283691 | 75 | D |

2014 - S3 Summary

| Enrolled | Passed | Failed | Incomplete |
|-----------|------------|-----------|------------|
| 43 | 93% | 5% | 2% |

| Repeats | | | |
|----------|-----------|------------|-----------|
| Total | Pass | Incomplete | Fail |
| 0 | 0% | 0% | 0% |

| Fails | | | |
|----------|-------------|-------------|--------------|
| Total | 1st Attempt | 2nd Attempt | > 2 Attempts |
| 2 | 100% | 0% | 0% |

Code

BIOL777

Title

Scientific Research Diving

Exam Period

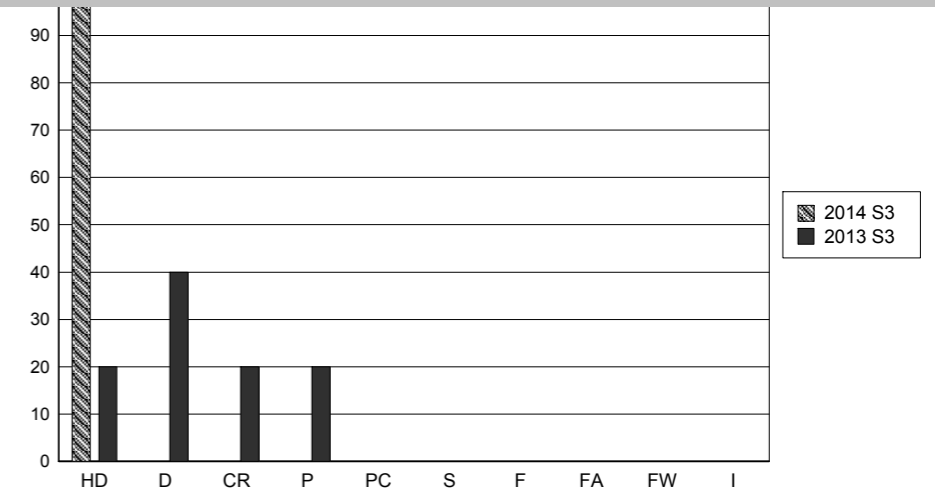
2014 Session 3

Faculty of Science and Engineering

Dept of Biological Sciences**Grade Distribution**

| | | HD | D | CR | P | PC | S | F | FA | FW | I | Total | Session End Date |
|-------------|----|----|---|----|---|----|---|---|----|----|---|-------|------------------|
| 2014 | S3 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 02/02/2015 |
| 2013 | S3 | 1 | 2 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 24/01/2014 |
| | NA | | | | | | | | | | | | |

| | | % | HD | D | CR | P | PC | S | F | FA | FW | I | Total |
|-------------|----|-----|----|----|----|---|----|---|---|----|----|---|-------|
| 2014 | S3 | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 100 |
| 2013 | S3 | 20 | 40 | 20 | 20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 100 |
| | NA | | | | | | | | | | | | |

**GPA Distribution**

| | % | >= 3.5 | >= 3 | >= 2.5 | >= 2 | >= 1.5 | >= 1 | >= 0.5 | < 0.5 | Inc Stu Count/Enr |
|-------------|----|--------|------|--------|------|--------|------|--------|-------|-------------------|
| 2014 | S3 | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4/4 |
| 2013 | S3 | 60 | 40 | 0 | 0 | 0 | 0 | 0 | 0 | 5/5 |
| | NA | | | | | | | | | |

Prior GPA is only a fair predictor of future performance, this profile is included only as an indication of gross differences between cohorts, it should not be used as a target grade distribution.

Top Ten Students - 2014 S3

| Name | ID | SNG | Grade |
|-----------------|----------|-----|-------|
| Byrnes, Evan | 43391656 | 93 | HD |
| Tosetto, Louise | 41385683 | 90 | HD |
| Connolly, David | 42456975 | 88 | HD |
| Clark, Jennalee | 42394988 | 85 | HD |

2014 - S3 Summary

| Enrolled | Passed | Failed | Incomplete |
|----------|-------------|-----------|------------|
| 4 | 100% | 0% | 0% |

| Repeats | | | |
|----------|-----------|------------|-----------|
| Total | Pass | Incomplete | Fail |
| 0 | 0% | 0% | 0% |

| Fails | | | |
|----------|-------------|-------------|--------------|
| Total | 1st Attempt | 2nd Attempt | > 2 Attempts |
| 0 | 0% | 0% | 0% |

Informal Meeting

- Feedback and Feedforward
- Associate Dean International - Kelsie Dadd
- Copyright survey - Anne-Marie
- Sustainability
- Amazing Race - Veronica & Anne-Marie
- MREs - Michelle & Grant
- Changes to units and conveners in 2015

Feedback & Feedforward

- Link to surveymonkey in last department matters!

Associate Dean International

- Kelsie Dadd

COPYRIGHT MONITORING SURVEY

From Monday the 9th of February through Sunday the 3rd of May the Department of Biological Science will be part of a copyright monitoring survey. This means that we will have to track **ALL** photocopying done on each of our 6 multifunction devices (4 in E7 and 2 up the hill) for the entire period. In addition all copying for teaching purposes, even if done off campus, is to be tracked.

This university copies and communicates copyright material under the educational copying licence in the Copyright Act. Under the educational licence universities are required to provide information about the copying they do so that owners of copyright can be fairly remunerated.

Please help us to make this survey as accurate as possible. If we do not achieve a satisfactory result we will have to repeat the survey at our own expense.

What is not being tracked?

- ▶ Printing, Scanning & Faxing
- ▶ If you use any of the machines to print a file, scan a document or fax an order you DO NOT need to do anything. None of these activities are being tracked.

What is being tracked?

- ▶ Hard copy <-> hard copy photocopying.
- ▶ Every time we make a physical copy of a hard copy item we need a record, however, we only need detailed information if the copy is made for teaching purposes. Therefore, we will have reporting in two ways:



Not copyrighted or not for teaching copies

- ▶ If you are making a copy that is not copyrighted or not for teaching purposes you can simply make note on the list attached to the copier. For example, if Lara copied 3 tax invoices for a Non-order Payment Form she would simply note:

| Date | Total output pages | Surname |
|-------|--------------------|---------|
| 09/02 | 3 | Ainley |

- ▶ No other reporting is required. The survey is ONLY interested in the total number of copied pages and detailed information on hard copy <-> hard copy photocopying for teaching purposes.

Copyrighted for teaching copies

- ▶ If you do make copies for teaching purposes (wether on campus or off) we ask that you take 1 copy of the cover or title page (preferably including the ISBN) and write on it the page range you copied, the number of copies you made and your last name.
- ▶ You can leave this page in the folder attached to the multifunction device if printing on campus or drop it into Anne Marie if printing off campus. With this information Anne Marie will fill out all the forms on your behalf.

22-25 x18

Monchamp

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Questions?

- ▶ If you have any questions please contact Anne Marie on extension 6957 or email her at annemarie.monchamp@mq.edu.au

Arboretum Update

New Proteaceae Garden

Have you seen the new Proteaceae garden – around the corner from the Earth Sciences garden?

Featuring: *Banksia*, *Grevillea*, *Persoonia*, *Lambertia*,
Hakea, *Isopogon*, *Buckinghamia*, *Lomatia*
Protea, *Leucadendron*, *Adenanthos*

www.mq.edu.au/arboretum



Upcoming Garden Events

Worm farm renewal: bring containers and bags for free worm juice and worm castings – great for the garden.

Gardening: Biology vegie garden has beans, peas, tomatoes and eggplant on the way. There is space for more plants – help yourself to a bit of gardening

More info: Samantha Newton



Harvest Hub – coming to Biology this month

- Eat with the seasons
- Fresh fruit and veg delivered weekly
- Local growers – lower food miles – more money direct to farmers
- Weekly specials and flexible easy to use ordering system
- Same suppliers as Farmers Bunch market - held every Wednesday in centre of campus
- Produce delivered in snazzy blue bag
- Grains and cereals available too

More information?

- Pick up a flyer
- Check out the website
- Talk to Samantha Newton

Harvest Hub

www.harvesthub.com.au

Hub name: MACQUARIE04

Harvest Hub – ordering

- Register for Harvest Hub
- Email updates – specials and news sent Saturday morning
- Orders close Sunday 6pm – login before 6pm Sunday to modify or cancel your order.
- Payments made Mondays
- Delivery 8:30am Wednesdays – to Biology – collection venue Biology Tearoom or E8B224

HARVEST HUB LAUNCH

First delivery: Wednesday 18th February – YES! Next Wednesday!
Register by Friday to place your first order on the weekend.

Advanced Biology (188/388)

- Presenters still required: email Koa (koa.webster@mq.edu.au) to volunteer
 - Koa will be knocking on doors later this week...
- What you need to do:
 - Set a topic, choose 1-2 accessible papers & set a discussion question for the blog
 - Give a short presentation & lead a discussion on your topic (Fridays 1-2 pm)
- Great opportunity to meet bright & keen biology students, and recruit for **internships** and prospective **MRes** students



When: Thursday 26 March 2015, 2-5pm
(Wet Weather date Wednesday 1 April 2015)

Who: 25 Teams of 4, in 2 waves 30min apart, 4 teams head started.

Requirements: Room for 3 teams (12 ppl) at a time.
Can have multiple options for checkpoint.

What: Whatever we can think up and manage e.g.



**Survey due: COB Thursday 12 Feb –
 This week
 Contact Veronica Peralta before
 Thursday!
 Ideas: Biology Museum**



MRes Update

- Grant & Michelle

Masters of Research update

2015 intake

- Year 1 enrolment: ~20
 - Biology induction day: 20 February 9.30am
 - *Invitation to mingle / present project opportunities*
- Year 2 enrolments: 21
 - Students doing inductions throughout January
 - Department induction with supervisors last week
 - Officially started January 1
 - Central Commencement Program - MRes 17 February
 - Faculty Commencement Program - 27 February
 - Dept Expt design workshop 3-4 March
 - Seminars 16 March 2015, E8A 102, 9 am – 5pm

Changes to BIOL core units

- All BIOL core units condensed to 6 weeks
 - S1
 - BIOL700 – Julia Cooke
 - BIOL711 – Josh Madin
 - S2
 - BIOL799 – Grant Hose
 - BIOL760 – Michelle Power

| Session 1 | Weeks 1-6 23rd Feb - 3rd April | Weeks 7-12 20th Apr - 5th June | Session2 | Weeks 1-6 27th Jul to 11th Sept | Weeks 7-12 28th Sept - 6th Nov |
|------------------|---|---|-----------------|--|---|
| BIOL 700 | | Complete* | BIOL799 | | Complete |
| BIOL 711 | No classes | | BIOL760 | No classes | |
| Elective unit 1 | | | Elective unit 3 | | |
| Elective unit 2 | | | Elective unit 4 | | |

Assessment changes

- BIOL799
 - Literature review – project related
- BIOL760
 - Preparation of methods based on those learnt in lab
 - Research proposal (2nd year project)
 - WHS statement / evidence relative to project
 - Supervisors report

What this means for supervisors

- Session 2 BIOL799 and BIOL760
- Goal is to get students started and integrate in lab group
 - Develop relationship with supervisors
- From S2 you have a new student to supervise and train
 - Weeks 1-6 (BIOL799) writing / project planning / lit reviews
 - Weeks 7-12 (BIOL760) 20 hours in lab gaining experience, learning methods

What this means for supervisors

- Supervisors will have marking commitments
 - Your students and one other (possibly for every one student that you supervise)
 - Supervisors are primary feedback source
 - This has been factored into your workload models
- Attend supervisor – student session
 - 30 July 10 am
- Read communications and understand the units and your roles as supervisor

Showcase your lab / projects to new students

- Complete and return excel sheet with project information
- Come along Feb 20 and introduce yourself and project possibilities to year 1 students
- Accept invites to participate in BIOL700 sessions
- Drop in on BIOL711 session and give some ideas for review topics in your area
- Prepare a poster for the MRes board

Changes to units/conveners

- BIOL391 capstone - Marianne Peso
- BIOL188/388 - Koa Webster, Mel Bishop & Leanne Armand
- BIOL326/399 - Koa Webster
- BIOL208 - Martin Whiting
- BIOL369 - Culum Brown
- BBE200 - Phil Taylor
- CLIM805 - Frank Siziliano