

To establish an account in the AMIS/eAcademic system:

1. Navigate to <http://www.ams.mq.edu.au/amis.htm>
2. Click “Get connected to AMIS”:



3. Click “1. Apply for access to AMIS.”
4. This will initiate a One-help request. You first need to login to the system using your email and OneID password, then complete the help request, making sure that defaults for “User Access” and “Application form” are selected, as shown below:

OneHelp Request

Request Type

This Request Type requires approval.

Subject

5. You should subsequently receive an email with your access details.